



Parks & Recreation  
COVID-19 FACILITY GUIDELINES  
SUMMERLAND ARENA – USER GROUPS

Nov 6, 2020 v5

*subject to change*

All ice times must be booked through the District of Summerland Recreation Department at 250-494-0447. No subletting of rental time is permitted.

User Group COVID-19 Safety Plans must comply with the following Guidelines. Any exceptions must be reviewed and approved in writing by the District of Summerland and included in your Safety Plan.

### General

- User groups are required to comply with the PHO Order for Gatherings and Events and monitor this Order for updates.

*Following the recent advice from the Provincial Health Officer, and in support of the health and safety of the community, **wearing masks are expected** in District of Summerland facilities. Masks are optional while participating in activities and sports but are expected in public areas (i.e. lobby, changerooms, etc.).*

- **Spectators/patrons are not permitted at this time.** The inclusion of spectators/patrons will be considered for 2021. Guidelines for adding spectators to your 2021 bookings will be issued the beginning of December.

*BCRPA's recommendation at this time, and for the remainder of 2020, is for municipalities to **focus on supporting the "event" participants (those who are essential to the activity) not spectators until local facility protocols and sport user group agreements can be established.***

- Prior to use, renters are required to provide a COVID-19 Safety Plan.
  - The Safety Plan must be posted by the organization and/or available on-site during activities. The Safety Plan must comply with all requirements outlined the Provincial Sport Organization (if applicable) and current [viaSport Return to Sport Guidelines](#). The Safety Plan must be endorsed by the organization's board of directors.
  - User groups are required to provide the District of Summerland updated versions of their COVID-19 Safety Plan when changes are made.
- **Please arrive no earlier than 15 minutes before your scheduled ice-time and depart within 15 minutes after your scheduled ice time.** It is recommended that ice users come to the arena dressed and ready for ice use and to leave dressed to minimize the amount of time required in the dressing room.

- Dressing room assignments will be posted in the lobby. Ensure all participants are aware of the designated dressing room location.
- Please review the various room capacities in the arena (i.e. dressing rooms, lobby, washrooms, etc.) and ensure those limits are not exceeded.
- No showers are available until further notice.
- Do not bring valuables into the arena. The District of Summerland is not responsible for lost or stolen property.
- Be mindful of common surfaces and limit touch points.
- The concession is closed until further notice.
- Collect all garbage and recycling and place in appropriate receptacles.
- User groups with block bookings must ensure that participants vacate the building prior to the next group coming in to minimize contact.
- Follow all on-site signage.
- NO SPITTING ANYWHERE IN THE FACILITY OR ON THE ICE.

It is vital that we all be calm and compassionate throughout this pandemic. Any person who exhibits any aggression towards staff or any other person in our facility will be asked to leave and not return.

### Facility Occupancy Guidelines

The **size** of the **ice sport groups** (hockey, ringette, figure skating, sledge hockey) that can be safely accommodated is determined by the facility capacity limits and comply with Provincial Sport Organizations recommendations. The agreed upon group size maximum should be outlined in the user groups COVID Safety Plan.

The **size** of the ice sport group for each “event” (both practice and games are events) depends on the number of individuals required for the event. The PHO Order Gatherings and Events (the Order) the “essential event personnel: event staff, volunteers, the members of a team, team managers, coaches, referees, time keepers, score keepers and staff associated.”

**Volunteers** who form part of the ice sport user group (as above) could include: one responsible adult, if required, for each child 9 years of age and under: or one responsible adult for a person who requires special assistance in order to participate. Parents and care-givers who are not volunteers are spectators and fall into the “patron” category of the Order. Volunteer positions must align with the sport organizations protocols for establishing these roles (e.g. requirement of a criminal record check if applicable).

User groups may want to outline a different group size maximum for practices and games.

### Physical Distancing

- As per [viaSport guidelines](#) and your Provincial Sport Organizations COVID-19 safety plan contact activities and game play are permitted on the field of play.
- Physical distancing of 2 meters is required at all times in all places except the field of play (ice surface, players benches, penalty boxes) and transitory spaces such as hallways.

- Players in the same cohort must maintain physical distance with those in their cohort when outside of the field of play (e.g. dressing rooms, staging areas, lobby, etc.)
- Players in the same cohort must wear masks within the cohort environment when outside the field of play if they are not able to maintain physical distancing: this includes all shared spaces such as dressing rooms, hallways, staging areas, etc.
- If sport user groups are requesting to go above the dressing room capacities which allow for physical distancing, this must be noted in their COVID-19 Safety Plan with specific confirmation that masks will be worn and enforced at all times. It is recommended that user groups limit the numbers in dressing rooms to stay under capacity limits when possible.
- Seating areas and spacing will be identified in many areas of the building to ensure physical distancing. Please respect these markers.
- Hallways are shared, do not enter the hallway if someone is approaching from the opposite direction when possible.

### Field Of Play

- Defined as the ice surface, penalty boxes and the players benches.
- Physical contact is only permitted within the field of play.

### Contact Tracing

- For contact tracing purposes, facility renters must collect the first and last names and telephone number, or email address of all participants, coaches, referees, spectators, etc. and retain that information for 30 days.
- Ice rental groups must ensure they have capacity for contact tracing.

### Illness Protocols

As per the BC Healthlink guidelines do not allow your participants to enter the arena facilities if they have:

- Experienced cold or flu-like symptoms within the last 10 days
- Been in close contact with anyone else who has had these symptoms in the last 14 days
- Been in close contact with anyone else who has travelled outside of Canada in the last 14 days

The [BC COVID-19 Self Assessment Tool](#) is recommended to identify if further assessment or testing for COVID-19 is needed.

Any person who is displaying symptoms of respiratory distress or illness, should be asked to leave the facility and contact 811 for health advice. If the person who is displaying symptoms cannot leave the facility immediately, they must be quarantined in the designated isolation room provided at the facility.

Report any confirmed or suspected cases of COVID-19 to District of Summerland staff.

See [viaSport Appendix C – Illness Policy](#) for more information.

### Safety Protocol

- Each user group must have a volunteer/coach or staff to supervise the group and ensure the participants, parents, and spectators are following the COVID-19 protocols while in the facility. This COVID Ambassador must be a visible presence (e.g. arm band signifier) in the facility, identify themselves to the arena facility operator and noted in the COVID-19 Safety Plan. The COVID Ambassador is also responsible to monitor and ensure compliance by the visiting teams/participants.
- First Aid – In the event that first aid is required to be administered during an activity, all persons attending to the injured individual must first put on a mask and gloves.

### Ice Entry

- Follow on-site signage to ice entry thru the lobby or dressing room hallway depending on your room assignment.

### On-Ice Procedure

- Each rental group may determine the number of on-ice participants which complies with the Provincial Sport Organization.
- Drills, activities, contact and game play should be designed with the Provincial Sport Organization (PSO) guidelines, viaSport Return to Sport guidelines and endorsed by your Local Sport Organization (LSO).
- NO SPITTING ANYWHERE IN THE FACILITY OR ON THE ICE.

### Exit Ice and Building Procedure

- At the end of the skate, participants will exit single-file out of the designated entrance to their original seat to remove gloves, helmets and skates. Participants will then change and leave the facility immediately.
- Players will not be permitted to congregate in groups near the entrance or in the parking lot.

### Personal Hygiene

- Please note that staff will be scheduled to clean/sanitize periodically throughout the day.
- Avoid touching your eyes, nose or mouth.
- Cover your mouth and nose with a tissue or into your elbow when coughing or sneezing.
- Wash or sanitize your hands often. Sanitization stations are located throughout the facility.
- NO SPITTING ANYWHERE IN THE FACILITY OR ON THE ICE.