**SMHA TEAM FUNDRAISING**

1. All teams and participants have a responsibility to project a positive image of their team and the Association.  At all times the public image, conduct and appearance of the SMHA membership must be above reproach.
2. From time to time, parents and players will be expected to make direct contributions to meet team and Association expenses through fundraising efforts. The following guidelines are to be used:
	1. **ALL** team fundraising activities and dates **MUST** be approved by the Vice-President **PRIOR** to commencing the activity.  We live in a small community that will only tolerate so many activities on a weekend!
	2. Teams requiring additional funds must outline a season budget and proposed fundraising activities.
		1. The budget must be approved by a majority of the team parents present at a parent meeting.
		2. The team head coach will ensure that a copy of the budget is given to the Vice-President.
		3. The budget can be amended as needs arise but still require a majority of parents to approve.
		4. Amendments must also be given to the Vice-President.
	3. Teams may select from one or both of the following options to gather additional funds:
		1. Direct financial contribution to the team by parents; and/or
		2. Engage in fundraising activities.
	4. All funds raised by fundraising are deemed to belong to the team.
		1. If a player leaves the team he/she forfeits all monies raised to date.
		2. At no time shall fundraising funds be returned to a player or a parent.
	5. At the end of the season, all leftover funds shall be returned to the SMHA Treasurer to be deposited into the Benevolent Fund (used to help players in financial difficulty).
	6. Teams may plan, budget and fundraise for **the following purposes only** (these items are for the benefit of the entire team and therefore it is appropriate to solicit for community donations):
		1. Tournament registration fees;
		2. Team hockey socks, one home and one away set;
		3. The cost of motel/hotel accommodation for coaching staff at an away game or tournament, if the coach is not also a parent on the team;
			1. Team will pay one room per entire staff at the motel/hotel the team is attending;
		4. The cost of travel for coaching staff at an away game or tournament, if the coach is not also a parent on the team;
			1. Maximum allowance is $0.40 per kilometer.
		5. The cost of a daily meal allowance of $38.00 per day for a maximum of five team officials, all of which must be non-parent volunteers, for out of town games only.
			1. Out of town games include tournaments, overnight trips, and daily out of town games. This allowance includes the  following rules:
			2. The per meal breakdown is as follows:
				1. Breakfast - $10.00 per day;
				2. Lunch - $10.00 per day;
				3. Dinner - $18.00 per day; and
				4. Total: $38.00 per day.
			3. Should the out of town games include less than three meals, the $38.00 formula shall be amended (i.e. Lunch only for $10.00);
			4. Should, in the case of an overnight stay, the hotel of choice include a meal in price of stay (i.e. continental breakfast) the $38.00 formula will be amended to exclude breakfast
				1. The daily allowance shall now be $28.00 per coach; and
			5. Claiming these non-$38.00 meal days is up to the discretion of coaches/team officials.
		6. Additional Ice time (Approved by the Ice Manager in advance);
		7. Costs for season-end banquet; and/or
		8. Bus transportation to away tournaments.
	7. UNDER NO CIRCUMSTANCES can teams solicit for donations from community businesses for **personal use** items such as the following:
		1. Team jackets, track suits, hats, or other apparel (Exception is team socks);
		2. Any personal hockey equipment;
		3. Team meals other than season-end banquet;
		4. Coach Manager thank you gifts;
		5. Team or individual photographs;
		6. Team or individual travel expenses other than the aforementioned coach’s expenses and bus costs;
		7. Tickets to sporting events or other entertainment;
		8. Sweater name bars; and
		9. These items must be purchased by the players/families on an individual and personal option basis.
	8. Fundraising activities can include candy sales, car washes, bottle drives, hot dog sales, 50/50 draws etc. as long as they are in good taste, well supervised and controlled.
		1. Alcoholic beverages may not be used as prizes.
	9. Fundraising activities should be carried out, chiefly, within our Association boundaries.

*From time to time, parents and players will be expected to make direct contributions to meet team and Association expenses through fundraising efforts. (Dec. 13/16)*